

**ANTELOPE VALLEY COLLEGE**  
**Math, Science & Engineering Division**  
**Minutes of Division Meeting**

April 12, 2013  
9:00 am, HS 173

**PRESIDING: Dr. Les Uhazy, Dean**

**PRESENT:**

Dr. Zia Nisani	Tooraj Gordi
Dr. M. Caproiu	Dr. Jessica Harper
Dr. Richard Coffman	Junko Suzuki
Bill Rogers	Mike Pesses
Steve Langjahr	Genie Trow
Rick Balogh	Debra Feickert
Jane Bowers	Kenan Shahla
Kathy Engelen	Malik Younus
Pam Walton	Dr. Matt Rainbow
Christos Valiotis	Dr. George Shahla
Lyudmila Michael	Dr. Nikki Riley
Norman Hines	Dr. David Newman
Dr. Jason Bowen	Dr. Paul Ahad
Nancy Cholvin	

**ABSENT:**

Debra Anderson	Dr. Mark McGovern
Nabeel Atique	Dr. Bassam Salameh
Sharon Beckman	Dr. Alexandra Schroer
Dr. Richard Colgren	Dr. Richard Sieger
Dr. Jeff Cooper	Judy Sullivan
Roberto Diaz	Dr. Joe Towe
Luis Enriquez	Mike Tran
Dr. Joseph Esdin	Pavinee Villapando
Dr. Barbara Fredette	Dr. Cal Yorke
Dezdemonia Ginosian	
Dr. Anne Hemsley	
Carlos Hernandez	
Dr. Becky Kitto	
Dr. Igor Marder	

**ITEMS OF DISCUSSION:**

1. Educational Master Plan – Dr. Uhazy stated he would like faculty to complete their areas of Discipline/Program for the Educational Master Plan that he recently emailed to FT faculty. He stated the Educational Master Plan reflects enrollment and demographic data from the past 4 years and said there were approximately 5-6 areas that need to be addressed. He also suggested listing your needs, i.e., facility, equipment, supplies, etc., as documentation of these needs are beneficial for funding later on. Genie Trow suggested putting in additional tutors for math faculty. Malik Younus would like graph white boards for some of the math classrooms. Dr. Uhazy stated he needs to complete the Educational Master Plan ASAP, so please consult with your division chairs (Tooraj Gordi, Math; and Christos Valiotis, Science), or Dr. Uhazy if you have questions.
2. Prerequisites for transfer courses – Dr. Zia Nisani would like to change the prerequisites for transfer level courses. He stated Aeron Zentner looked up the student success rate of such, and found that they were very low. Hed felt they were low because students are unable to read at the Engl 101 level, nor have they completed Math 102. He would like to change these courses prerequisites to completion of Engl 101 and Math 102, because retention is too low at the current time. Christos Valiotis stated to do this at the local level is very difficult. Dr. Richard Coffman stated if faculty meet together as a group, they would have a better chance with the Chancellor's office listening to their argument. Dr. Nisani stated he will get more

information for Biology and Chemistry and send to faculty to review and possibly meet and discuss later. Norman Hines, adjunct math, asked how to get retention rate reading success rates for Math 050 students, to which Christos informed him to contact Aeron Zentner, Institutional Research. Pamela Walton asked if the GED program will be brought back. Dr. Uhazy stated that according to the high school district, they will only work with students until they are 18. After that, they have to come to AVC.

3. AP&P/Academic Senate –

- a. Dr. Nisani informed online teaching faculty that due to accreditation, online courses will eventually be observed by two trained observers. A student observer will be trained and have access from the student side, and the faculty observer will be trained from the faculty side, which gives him/her access to roster and/or other information. Rick Balogh was concerned about privacy issues regarding grade information, and felt this may not be legal.
- b. Dr. Richard Coffman gave a report of courses accepted to the IGETC, and stated there are a lot of courses not listed in physics and chemistry without C-ID's (Course ID's that go through transfer course curriculum) and won't be in the College catalog. Bill Rogers asked if not in the catalog, does this mean they can't be taught? Dr. Coffman said no, it only means they have to meet with the transfer model curriculum. Dr. Uhazy stated this is a faculty responsibility. Richard stated SLO's should be changed every time course content is changed. He also stated there are a lot of science and math courses that need to be revised and submitted for the 2013-14 academic year. He stated it takes about 2 mos. to get through the AP&P system. For a complete list, contact Wendy or Dr. Uhazy.
- c. AP&P reps are needed to replace Richard Coffman (Science) and Tooraj Gordi (Math). Richard said anyone interested can get 20 hours of flex for being on this committee.

4. AVC Mission Statement – Dr. Uhazy emailed the “suggested” AVC mission statement a few weeks ago, with few faculty responding either way. The suggested version being:

“Antelope Valley Community College District provides a quality comprehensive education to a diverse community of learners by placing student success and student-centered learning as our number one priority through high educational standards and innovative programs and services in a professional, team-driven environment.

We are committed to student success, offering value and opportunity to all members of our community”.

After short discussion, it was voted to approve.

5. Positions in MS&E – Dr. Uhazy stated that there are 36 unfilled positions on campus, and that the district only approved 6 full time temporary positions campus wide. Our division still has 6 unfilled FT math positions, 1 Biology, 1 Auto Cad, and now 2 Geoscience positions. Of the 6 approved campus wide positions, our division will get 1 Geoscience and 1 Math position. The College will advertise later for the same 6 positions (but permanent) and recruit for Fall 2014.

6. Other items -

- a. Dr. Magdalena Caproiu had 3 items to discuss regarding Math 099/Learning Center. She stated that Summer 2013 session will be her last time teaching Math 099. She stated she would be happy to train whomever wants to take over, but stated in addition to teaching the course, there is a lot of administrative paperwork, including doing 32 CORs, SLO's, syllabi, etc.
- b. She suggested faculty to include information in their syllabus regarding Learning Center workshops, tutoring, etc., in hopes it would encourage students to use the Learning Center for extra help, if needed.
- c. Dr. Caproiu thought it would be nice if faculty got a get well card for Dr. Fisher for their students to sign. She stated she did this for students in her classes, and they all appreciated it, even those that didn't know him.
- d. Debra Feickert talked about the noise in the hallways from Subway. She said it is getting out of hand, and wanted to know if "Quiet!" signs could be posted throughout the hallways. She said it's very disturbing, especially when faculty have to keep their office doors open during their office hours. Norman Hines suggested putting a sound barrier on the walls to help cushion the noise. Dr. Uhazy suggested informing students directly when they are being too loud, sitting on furniture, etc. Sometimes the direct approach is best, but Dr. Uhazy said he will talk to Doug Jensen in facilities, Sam Kamand (Klassen Construction), and Mike Dutton, Principal of SOAR High School.
- e. Nancy Cholvin announced that AVC has a new math club that meets on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of every month, at 3:00 pm, in L214 (Library). She encouraged faculty to inform students.
- f. Bill Rogers stated the directional signs on campus for Science classes are still incorrect. They still point to the old OF1, SC1, SC2 and SC3 buildings. He wanted to know when they would be changed. Rick Balogh stated the steps inside the Virtual Science lab (HS 181) need to be fixed. He said Wendy Cios fell and fortunately was not injured, however, there needs to be something to illuminate the step before someone gets hurt. He felt it should not be used for classes until this safety feature is complete.
- g. Key situation – Dr. Uhazy stated that faculty will not be able to lock classroom doors. It was suggested that if faculty end a class earlier than scheduled, they should call facilities (using the classroom phone), and inform them that they need to lock the door.